APPLICATION FORM FOR EMPANELMENT OF VENDOR FOR IT PRODUCTS & SERVICES

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Name of Organization	StockHolding Document Management Services Ltd
Document Reference No.	SDMS/IT-Infra/2018-19/006
Date of issue of this document	05/10/2018
Period for Empanelment	3 Years
Submission of this document (form)	On Immediate basis (form will available on our website till 15 Nov 2018, 18:00 hours
Note: This document is not transferable	

This Form should be duly filled and send to the following postal address in a sealed envelope superscribed with the Product or Service Category
(Application for Each Product or Service offered should be in a separate form & envelope):
CTO
StockHolding Document Management Services Limited
SHCIL House, Plot No. P-51, T.T.C. Industrial Area,
M.I.D.C., Mahape, Kalyan-Shil Road,
Navi Mumbai PIN 400710.

APPLICATION FORM FOR EMPANELMENT OF VENDOR FOR IT PRODUCTS & SERVICES

A. Applicant's (vendor's) Company & related details:

SN	Parameters	Details furnished by the bidder
1.	Name of the firm/Company (applicant)	
2.	Organization Type (Partnership/Ltd. Co/Sole Partnership etc.):	
3.	Year of establishment /Incorporation	
4.	Head Office Address	
5.	Contact person	
	a) Name	
	b) Telephone number & Mobile No.	
	c) E-mail ID.	
6.	Statutory Registrations details viz.; (**Please fill whichever is applicable**)	
	1) GST Registration	
	2) Provident Fund Act	
	3) ESIC Act (Registration)	
	4) Labor License (Central / State)	
	5) Company PAN No.	
	6) Company Registration	
	7) Any other regulatory requirement or certification	
7.	Are you related to any person currently employed with STOCKHOLDING DMS? (Yes or No) a) If YES, please provide name and position	
8.	Indicate past and pending cases, prosecution, fines, penalties, black listing etc. against your Organisation	

9.	Any civil or criminal suit(s) arisen against the applicant / owners / directors / proprietors / partners, etc.	
10.	Product / Service offered (As per list mentioned in Annexure -I of this Vendor Empanelment Form) **Imp**: Please note that separate form should be filled for each Product and/or Service offered and submitted in a sealed envelope **superscribed** with the Product / Service Category.	
11.	List of Important Clients (Please mention Client Name, Contact person, contact no., email id) (Please use additional lines and/or sheets if multiple products offered)	
12.	Certification regarding Terrorism: I/We certify that I/We have not knowingly provided and will not knowingly provide, in violation of applicable laws, material support or resources to any individual or Organisation that advocates, plans, sponsors, engages in, or has engaged in an act of Terrorism Authorized Signatory(ies) (Name, Designation and Seal of the Company) Date: Place:	

Declaration:

I / We hereby declare that the information furnished above is true and correct. I / We am /are aware that incorrectness of the aforesaid information shall result in immediate termination of the contract and/or empanelment and StockHolding DMS shall be entitled to recover the necessary costs and damages. I /We am/are complying with all the Regulatory Authorities / Provisions and will continue to do so if empanelled as our vendor. I / We confirm that we comply with the empanelment eligibility criteria, which are at the sole discretion of StockHolding DMS, and further understand and accept the disclaimer fully.

Authorized Signatories
(Name, Designation and Seal of the Company)

Date:

Place:

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ANNEXURE – I

LIST OF INFORMATION TECHNOLOGY (IT) PRODUCTS AND SERVICES

S/N.	Category	Sub-Category	Experience	Annual Turnover (Rs.)	Remarks
1	Hardware				
	a	UPS	3 years	25 lakhs	
	b	Desktop	3 years	25 lakhs	
	c	Laptop / Tablets	3 years	25 lakhs	
	d	Printers	3 years		
	e	Servers	3 years	25 lakhs	OEM should be appearing in the Gartner's Magic Quadrant for Modular Servers published in 2015 or later.
	F	Storage	3 years	25 lakhs	OEM should be appearing in the Gartner's Magic Quadrant for General-Purpose Disk Arrays published in 2015 or later.
	g	Projector & related consumables (lamp, etc.)	3 years	5 Lakhs	
	h	Voice Call Logger	3 years	10 lakhs	
	i	Batteries & Accessories	3 years	5 lakhs	
	j	Backup Media	3 years	5 lakhs	
	k	Accessories, Peripherals & Consumables for IT Hardware items	3 years	2 lakhs	
	l	Any component(s) for Server, desktop and laptop (memory, CPU, Ethernet card, etc.)	3 years	2 lakhs	
	m	Scanners(Flatbed, ADF, Book scanners and others) with necessary consumables and parts	3 Years	25 Lakhs	

2		Software				
	a	OS Licenses / Subscription	3 years	25 lakhs	
	b	Application Software (Corel, Microsoft, Adobe, IBM Notes, MicroFocus, Antivirus, DLP, Endpoint security, etc.)	3 years	10 Lakhs	
	c	Database Licenses	3 years	25 lakhs	
	d	Backup Software Licenses	3 years	10 lakhs	
	e	Enterprise Content Management	3 Year	25 Lakhs	OEM should be appearing in the Gartner's Magic Quadrant published in 2015 or later
	f	Replication Software	3 Year	25 Lakhs	
	g	RTO/RPO Monitoring tools, System Monitoring Tools	3 year	25 Lakhs	
3		Networking				
	a	Router	3 years	10 lakhs	
	b	Switches	3 years	10 lakhs	
	c	Firewall	3 years	10 lakhs	
	d	Passive Components (cables, patch cords, jack panels, etc.)	3 years	5 lakhs	
	e	Wireless Equipment	3 years	10 lakhs	
4.		IT Services				
	A	AMC for UPS	3 years	25 lakhs	
	B	AMC for Servers, Storage, Tape Libraries and Accessories	3 years	25 lakhs	
	C	AMC for Desktops and Laptops	3 years	15 lakhs	
	D	AMC for Printers, Scanners	3 years	10 lakhs	
	E	AMC for Voice Call Logger	3 years	10 lakhs	
	F	AMC for Projectors	3 years	5 lakhs	
	G	AMC for Networking equipment (routers, switches, anti-spam equipment, etc.)	3 years	10 lakhs	
	H	AMC for Firewall & Intrusion Prevention Systems (Proventia, Checkpoint, etc.)	3 years	15 lakhs	

	I	AMC for Training Setup & Auditorium Equipment	3 years	10 lakhs	
	J	AMC for EPABX	3 years	10 lakhs	
	K	AMC for Video Conferencing Setup	3 years	10 lakhs	
	L	ISO Audit Services	3 years	5 lakhs	Should have Cert-In Empanelment
	M	ISMS Advisory & InfoSec Audit Services, CMMI, Prism certification Audits and consultation services	3 years	5 lakhs	
	N	CISO Services	3 years	15 lakhs	
	O	Application, VA-PT and System Audit Services	3 years	5 lakhs	Should have Cert-In Empanelment
	P	Network Audit Services	3 years	25 lakhs	
	Q	Domain Registration Services	3 years	5 lakhs	
	R	ATS for MQ Series Software	3 years	10 lakhs	
	S	ATS for Firewall, IPS and Iron Port Software	3 years	15 lakhs	
	T	ATS for Websense Software	3 years	10 lakhs	
	U	ATS for StarTeam	3 years	25 lakhs	
	V	ATS for OS, Storage, Backup and Database licenses	3 years	20 lakhs	
	W	Software development services, Resource Contracting	3 years	15 lakhs	
	X	Secure Socket Layer (SSL) certificate obtaining/renewal services	3 years	5 lakhs	
	Y	Onsite & On-call IT Support / Skill Services	3 years	10 lakhs	
	Z	IT equipment packing, loading, transporting, unpacking, etc. services	3 years	5 lakhs	
	AA	Rented printer services			
	AB	Tally software and implementation services	1 year	25 Lakhs	
	AC	RPA	1 year	10 lakhs	
	AD	Blockchain	1 year	10 lakhs	
	AE	Artificial Intelligence	1 year	10 lakhs	

Note: Products and Services availed from OEMs and Availing of Connectivity Links not part of the above list.

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ANNEXURE – II

GENERAL TERMS AND CONDITIONS

1. The applicants are advised to enclose photocopies of all relevant documents as mentioned in the application form and other required documents wherever required.

2. Incomplete applications or applications without proper proof for establishing their credentials may not be considered for short listing for empanelment.

3. Selection of the applicants will be done on the ability and competence to supply good quality goods / good services /etc.

4. Each page of the application form needs to be signed. The application shall be signed by person / persons on behalf of the Organisation having necessary authorization / Power of Attorney to do so

5. If the space in the application form is insufficient for furnishing full details, the information shall be supplemented in separate sheets.

6. StockHolding reserves the right to reject any or all the applications without assigning any reason thereof.

7. StockHolding reserves the right to restrict number of applicants for tendering at its sole discretion. StockHolding DMS's decision in this regard shall be final and binding on all concerned.

8. The empanelled contractors will only be informed.

9. If any details furnished by applicants are found to be false /inadequate at any time in future or any information withheld which comes to the notice of the StockHolding DMS at later date, the empanelment of such applicant will be cancelled immediately and the applicant will be debarred from participating in any of the bidding process.

10. The empanelment shall be valid up to 15th Nov, 2021 and the same may be extended / terminated at the sole discretion of StockHolding DMS.

11. The applicant needs to submit separate application for each category.

12. The last date of submission is 15 Nov, 2018 till 18:00 hours.

13. Any application received after this date and time will be rejected.